

Kiowa County Historic Preservation Commission
Regular Meeting
May 4, 2015

Attendees: Alexa Roberts, Kelly Courkamp, Jeff Campbell, Kim Barlow, Danny Richards, Carole Spady

Absent: Betsy Barnett

Guests: Cindy McLoud

- I. **Call to Order** – meeting called to order by Roberts at 6:17 p.m.
- II. **Agenda approval** – agenda approved with addition of report on brochure and website
- III. **Opening Remarks** - none
- IV. **Approval of Minutes:** Barlow motioned to approve minutes; Spady seconded. Minutes approved.
- V. **Reports**
 - a. **Updated Brochure/Website:** Tori Uhland is working on the website and brochure update. Courkamp and/or Uhland will bring new versions to the next meeting.
- VI. **Unfinished Business**
 - a. **CLG Grant Awarded:** The KCHPC received a CLG grant for \$5650 to purchase and install historic property marker plaques. The contract may be at the commissioner's office; Campbell will check and pick up mail. Richards moved to request an individual mailbox for the commission; Barlow seconded. All approved the motion; Campbell will also request our own mailbox. In addition, the commission has to get three bids to submit to meet minimum federal requirements for the procurement process. Courkamp will work on wording and design for plaques for discussion at the June meeting.
 - b. **Funding for Heritage Trails Wayside:** Although the KCHPC wayside panel is finally complete, we need money to have it produced and installed. Roberts has contacted Judy Walden to try to move the project forward. If necessary, the commission will pay to have the panel fabricated and installed. Roberts will keep the commission posted.
- VII. **New Business**
 - a. **Letter of Inquiry from public** – email from Lennis Scheline with a photo of the courthouse taken in 1951 as well as an inquiry about family history. Courkamp will reply to the email on behalf of the commission.
- VIII. **Public Forum:** none
- IX. **Announcements:** Next meeting will be on Monday, June 1.
- X. **Adjourn:** Campbell motioned to adjourn. Richards seconded; meeting adjourned at 7:07 p.m.